

NWPC Member Handbook

A guide to club procedures and culture

9/1/2008

New Westminster Photography Club

By: Various

Contents

History	1
Affiliation	1
Membership.....	2
Executive Committee	2
President:.....	2
<i>Past President:</i>	2
<i>Vice President:</i>	2
Treasurer:	2
Program <i>Director:</i>	2
Outings Director:	2
Webmaster:	2
Themes Director:	2
Newsletter Editor:.....	2
Competition Director – Print.....	2
Competition Director – Digital	2
Refreshment Director	2
Vacancies.....	3
Term of office	3
Nominations <i>and Elections</i>	3
Executive Meetings.....	3
<i>Members' Evaluations</i>	4
<i>Competitions</i>	4
Digital Images:	4
Print Images:.....	4
Meetings.....	5
Outings.....	5
Themes.....	6
Social Activities.....	6

History

In 1948, four or five camera-buffs got together to exchange information and discuss their work. Within a year this small group had grown to become the New Westminster Colour Photography Club, with more than a dozen members. Their primary interest was in slide making – colour slides were the “in thing” back then.

By 1968, membership had climbed to about 65 people, meeting in a large assembly room in the Centennial Community Centre. The Club was a member of PSA and NAPA (CAPA’s predecessor), as well as the Photographic Council of BC and the North West Council of Camera Clubs, with many of the members winning high level honours in International Photo Salons. Over the years the Club has been active in several Vancouver International Salons, and successful slide essay presentation such as “Concert in Colour” and “Fotofest”.

In 1993 when the Vancouver Pacific Cameral Club disbanded, the NWPC was pleased to welcome many of its former members.

Today the New Westminster Photography Club has members from all over the Lower Mainland. Some of its members still use film cameras, but many have adopted digital as their medium of choice.

NWPC is actively involved in CAPA and participates in several competitions around the Greater Vancouver area.

Goals of the NWPC:

- To foster and promote interest in the art of photography among our members and the residents of local communities.
- To offer varied educational programs to enhance the participants’ knowledge base.
- To sponsor creative photo outings and social activities.
- To encourage members to produce new work, improve their techniques and to expand their photographic knowledge.
- To provide a friendly and supportive atmosphere for all our photographic associates.

Affiliation

The NWPC is a member of the Canadian Association for Photographic Art (CAPA), a not-for-profit organization that aims to promote high-quality Canadian photography and to provide information to photographers. CAPA also offers individual memberships. For further information please visit their website:

www.capacanada.ca

The website for the Pacific Zone can be found at: www.capapac.org

Membership

Membership in the New Westminster Photography Club is open to anyone with an interest in photography upon payment of their annual dues. The Executive Committee sets out dues each year based on the financial needs of the club. Membership in the club shall terminate upon non-payment of dues for three consecutive meetings.

Executive Committee

President:

Provides leadership at club functions. Conducts both Club and Executive meetings. Ensures that preparation for meetings and events has been done. Represents the club at CAPA meetings.

Past President:

Acts as an advisor and provides continuity to the executive.

Vice President:

Conducts meetings in President's absence and assists when needed. Answers all enquires posted to the information email and directs those enquires to the appropriate director when necessary.

Treasurer:

Ensures all financial matters of the club are accurately recorded and handles all accounts receivable and payable. Maintains all bank accounts.

Program Director:

Responsible for selecting topics and speakers for the membership for the educational part of the meetings.

Outings Director:

Organizes photographic field trips for the membership relevant to skill development.

Webmaster:

Maintains club website and email distribution.

Themes Director:

Organizes and plans the monthly theme competitions held on the Club's website. Records winning entries and notifies membership of results.

Newsletter Editor:

Composes or assigns members to compose articles for the club newsletter. Distributes the newsletter via email, website and hard copy.

Competition Director - Print

Organizes and submits entries for slide and print competitions.

Competition Director - Digital

Organizes and submits entries for digital competitions.

Refreshment Director

Maintains a roster to ensure that refreshments are provided at all club meetings.

Vacancies

Any position that may become vacant during the term, the Executive Committee may fill such office by appointment for the remainder of the term.

Term of office

All executive terms will be for one year.

Nominations and Elections

All members in good standing may stand for election for any position. All executive positions will be filled at the Annual General Meeting held prior to the year-end party in June.

Executive Meetings

Meetings are held at the discretion of the President but shall consist of at least 2 planning meetings to be held in the summer prior to the start of the year.

Members' Evaluations

As part of their program NWPC schedule regular members' nights. The idea behind these nights is that members submit examples of their work for evaluation by their fellow members. The submissions may be in print form, slide form or digital form.

All digital submissions must be sent to the Digital Competition Director 2 days prior to the meeting. All submissions should be in a jpeg format and need to be resized to 1024 x 768 pixels.

Print submissions should be at least 8 inches by 10 inches in size, keeping in mind that the larger the print the easier it is to view by the evaluating members. Prints should be mounted on a firm backing (2 ply mat board available at your local arts and crafts supply stores). Prints may be black and white or colour and they may be matted. Please do not submit framed prints.

Competitions

NWPC regularly competes in outside competitions. These may be sponsored by other photographic clubs or by CAPA.

All competitions have their own submission requirements. The following are some general guidelines for members submitting their work.

Each member of NWPC can submit up to 2 photographs for each competition.

Digital Images:

Digital images must be in a jpeg format and be resized to a 1024 x 768 pixel size unless otherwise noted in submission guidelines.

Digital images can be submitted on a CD or flash/thumb drive, or sent by email to the Digital Competition Director by the stated deadline.

Digital images must be titled, dated and sent in by artist's name.

Print Images:

Size of print will be determined by the individual competition guidelines. Usually prints are 8 x 10 or larger.

Prints may be matted to the specifications set out by the competition guidelines.

Prints must not be framed.

Unless specified by the competition guidelines colour or black and white prints may be entered.

All prints must show artist's name, phone number, title, and club name on the back print (usually in the top right-hand corner).

All prints must be mounted on a firm surface. Foam-core is usually not permitted. Two-ply mat board is generally considered to be an appropriate backing material.

Meetings

The NWPC meets on the first, third and sometimes the 5th Tuesday of each month. Meetings begin at 7:30pm and are usually wrapped up by 9:30pm.

A brief executive committee report begins each meeting with updates from each director as required.

Each meeting has a specific program, which can include a speaker, educational presentation, photo evaluation, or competition.

Refreshments are served at each meeting and are provided by members (coordinated by the Refreshment Director). Members are invited to provide some refreshments for at least one meeting during the year. Coffee and tea are provided by club funds. Members are encouraged to “go green” by bringing their own cup/mug to use at meetings to reduce waste caused by single-use cups.

Outings

NWPC endeavors to get its members out shooting photos at every opportunity. To this end they plan photo outings to locations around the Greater Vancouver area, and sometimes further afield when there is sufficient interest. In the past some outings have involved a theme or particular style of photography.

It has been suggested that the Club hold an overnight trip to a place that offers interesting photo opportunities. The Outings Director is looking into the viability of this kind of trip, and hopes to announce plans for later in the 2008/2009 year.

Themes

As the group has grown, so has their web presence. In 2007/2008, a new project, the addition of a monthly theme competition, was unveiled. The theme is announced at the start of the competition and each member is encouraged to go out and shoot new photographs to enter into the theme. During the course of the competition, each member is permitted to enter up to 3 photographs. Once the theme has closed, all members can vote on the selections; and a first, second, and third place photo are chosen.

Social Activities

NWPC wants its members to have fun and socialize with each other. Members are encouraged to meet outside the club to exchange ideas and go on “unscheduled” outings.

The Club also holds an annual Halloween Costume party, a Christmas party, and a year-end wrap-up party. These pot-luck events are historically well-attended and fun for members and their invited guests.

Website

NWPC is extremely proud of its website and all it offers to Club members and to outside individuals interested in photography. The site is expanded and refined on a regular basis.

Please visit at: www.nwphoto.org